



MASSACHUSETTS COLLEGE OF LIBERAL ARTS

**Office of Alumni Relations**

Toll Free: 888.677.6252 | Phone: 413.662.5224

Email: [alumni@mcla.edu](mailto:alumni@mcla.edu)

## **ALUMNI ASSOCIATION BOARD MEMBER**

The **MCLA ALUMNI ASSOCIATION BOARD** strives to create an inspired community of alumni who are committed, knowledgeable and supportive of the mission of Massachusetts College of Liberal Arts as a public liberal arts college of distinction. Members of the board serve in an advisory capacity to the Office of Alumni Relations and work closely with the staff who are responsible for the day-to-day operations. The MCLA Alumni Association Board of Directors serves a critical role by providing strategic direction, resources, and professional expertise to help carry out the strategic goals of the College.

### **KEY RESPONSIBILITIES:**

Provide financial support for the College to the best of one's ability, and suggest potential donors for the College.

- With other Board members, assume an active leadership role in the Alumni Association, working with College staff to plan, review and implement programs and activities consistent with the College's vision and mission. This includes contributing to programs that give visibility to the Association and the College.
- Attend five board meetings per year in person or by phone/ video call.
- Serve on at least one of the Board's standing committees and participate in meetings by phone/ video call.
- Assist the Nominating Committee in the identification of alumni to serve on the MCLA Alumni Association Board of Directors.
- If applicable, nominate individuals for the Alumni Association Awards conferred annually.
- Support MCLA activities and programs through personal attendance, volunteer efforts, and promotion to other alumni.
- Actively advocate for the College with friends, acquaintances, prospective students, the media and government policy makers.

### **REQUIREMENTS:**

- Willingness to connect with alumni and community members and serve the 19,000 alumni of the Alumni Association.

**TIME COMMITMENT:** 16-30 hours of time each year, with a three year term commitment.

### **PROGRAM CONTACT:**

Kate Gigliotti, Director of Alumni Engagement & Donor Relations  
(413) 662 5074 (O) or [kate.gigliotti@mcla.edu](mailto:kate.gigliotti@mcla.edu)